

## Minutes of Meeting

<b>Purpose of Meeting:</b>	Nuffield and Pegasus House – Community Liaison Group (CLG)		
<b>Location of Meeting:</b>	Microsoft Teams		
<b>Date:</b>	06 <sup>th</sup> July, 2023	<b>Ref:</b>	McL2
		<b>Meeting No:</b>	02

<b>Details:</b>			
<b>Attendees Present:</b>			
Jacques Bryant	JB	Project Manager, Third London Wall	TLW
Alex Talks	AT	Community Liaison Coordinator, McLaren	McL
Alejandro Escamilla	AE	Design Manager, McLaren	McL
Gary Walsh	GW	Project Manager, Deconstruct UK	DUK
Charles Boileau	CB	Trustee and Steward of Albany	

<b>Resources:</b>
Nuffield and Pegasus House Presentation Slides – Meeting 02

<b>Meeting Items:</b>		<b>Action</b>
<b>1.0</b>	<b>Introductions and apologies</b>	
1.1	McL introduced the meeting and thanked those in attendance.	Note
1.2	AT introduced Alejandro Escamilla, McLaren Design Manager, who joined the meeting.	Note
<b>2.0</b>	<b>Corrections to previous minutes</b>	
2.1	No corrections noted.	Note
<b>3.0</b>	<b>Site set up and Logistics</b>	
3.1	No change from previous meeting.	Note
<b>4.0</b>	<b>Progress of Works</b>	
4.1	GW presented on the slide detailing the progress of DUK works. - DUK work scheduled to complete their works on 28 <sup>th</sup> July.	Note
<b>5.0</b>	<b>12 Week Look Ahead</b>	
5.1	McLaren presented on the slide detailing the upcoming works in the next 12 weeks, starting July 23.	Note
<b>6.0</b>	<b>Notable Works</b>	

6.1	AT to update all parties when the scaffold installation date is confirmed.	AT
<b>7.0</b>	<b>Community Engagement: Initiatives</b>	
7.1	No change from previous meeting.	Note
<b>8.0</b>	<b>Community Engagement: Observations and Feedback</b>	
8.1	CB thanked AT for recent communication updates.	Note
8.2	CB raised that the ivy is not looking healthy in Albany Court, AT to investigate if anything can be done.	AT
<b>9.0</b>	<b>AOB</b>	
9.1	Party Wall Awards – McLaren, Keltbray and HTS are undertaking final updates to respective drawings and method statement following review and comment by Phil Hurst (Adjoining Owner Structural Engineer). Once issued, it is expected that the Party Wall Awards for piling and sub-structure are concluded w/c 10th July 2023. All other matters relating to the piling and sub-structure Party Wall Awards are agreed.	Note
9.2	Change over of acoustic monitoring to take place in the next period (Sandy Brown Monitors will remain the same). MCL to arrange access with CB.	AT